



**Minutes of the Community Special Events Task Force Meeting held on March 25, 2008, 1:00pm
Library Board Room, 3500 S. Rural Road, Tempe, Arizona**

Minutes Community Special Events Task Force Meeting March 25, 2008

City Staff Present: Sergeant Joe Schiefer (PD), Sergeant John Ferrin (PD), Buck Rogers (PD), Kay Pence (PD), Craig Hayton (Parks), John Brusky (TD), Kay Savard (Tax & License), Joe O'Connor (Recreation), Jeff Tamulevich (Signs/Use Permits), Karl Stephens (ADA), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

Guests Present: Mick Hirko (TEAM), Richard Zahn (TEAM), Rachel Peterson (City of Tempe), Pete Colantani (SWAT), Diane Escalante (Outrigger Regatta), Brandi Bradshaw, Janelle Hubbard, Brooke Corley (Childsplay), Glenn Rea (ProEm), Chris Giles (Pat's Run), Alexis Christensen (AZ Hemophilia Assoc), Mary Masters (AZ Hemophilia Assoc.), Dan Willis (Gus Macker), Darryl Toupin (Rotary River Rally), Cathy Higuera & Aida Gonzalez (Univision Radio), Mckell Keeney (Arts Council for Youth), Lori Nelson (Cystic Fibrosis Foundation), Cris Nelson (Jr. Achievement), Joss Franchererre (Jr. Achievement), John Ridice (Dos Gringos), Dustin Booth (Dos Gringos), Jeremy Graham (4 Peak Racing)

Meeting convened at 1:04 p.m.

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

I. Events for Final Review

- A. There are no events for Final Review

II. Events for Initial Review

- A. Wine & Design, Thursday, March 27, 2008 (1705 W. Ruby Dr.): Karl Stephens made a motion to approve this event with the stipulation that a landlord approval letter was received. It was seconded by Kay Savard. It was the consensus of the committee to approve the event with the mentioned stipulation.

- B. Gus Macker 3-on-3 Basketball Tournament, Saturday and Sunday, April 5 & 6 (Tempe Marketplace): Jeff Tamulevich made a motion to approve this event with the stipulation that the Fire Department approves the site-map. It was seconded by Kay Savard. It was the consensus of the committee to approve the event with the mentioned stipulation.
- C. Splash n Dash Spring Series, Thursdays, April 17 and May 15 and Saturdays, May 3 and May 24, 2008 (Arts Park): Chad Holmes made a motion to approve this event. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event.
- D. Wedding Ceremony & Reception, Friday, April 18, 2008 (Kiwanis Park Sister Cities): Buck Rogers made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- E. Music Under the Stars, Friday, April 18, 2008 (Arts Park): Buck Rogers made a motion to approve this event. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event.
- F. Rotary River Rally, Friday and Saturday, April 18 & 19, 2008 (Tempe Town Lake): Chad Holmes made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- G. Fire Fighters' Challenge, Saturday, April 19, 2008 (Kiwanis Park): This event was tabled until April 8.
- H. Pat's Run, Saturday, April 19, 2008 (Sun Devil Stadium and city streets): Karl Stephens made a motion to approve this event with the stipulation that the insurance requirements were met. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the event with the mentioned stipulation.
- I. Primavera Musical, Sunday, April 20, 2008 (Tempe Beach Park): Jonni Wolfe made a motion to approve this event with the stipulation that the liquor insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation.
- J. Arts Jam, Saturday, April 26, 2008 (Tempe Community Complex): Buck Rogers made a motion to approve this event with the stipulation that the insurance requirements were met. It was seconded by Craig Hayton. It was the consensus of the committee to approve the event with the mentioned stipulation.
- K. Tempe Town Lake Outrigger Regatta, Saturday, April 26, 2008 (Town Lake Marina): Buck Rogers made a motion to approve this event with the stipulation that insurance requirements were met and vendor licensing was completed. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the event with the mentioned stipulations.
- L. Great Strides Walk, Saturday, April 26, 2008 (Kiwanis Park): Karl Stephens made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the event with the mentioned stipulation.
- M. 5K for JA, Saturday, April 26, 2008 (Arts Park and 5K route): Jonni Wolfe made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Craig Hayton. It was the consensus of the committee to approve the event with the above mentioned stipulation.

- N. My Nana's Best Tasting Salsa Challenge, Saturday, April 26, 2008 (Tempe Beach Park): Chad Holmes made a motion to approve this event with the stipulation that the insurance requirements were met and vendors acquired the proper licensing. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event with the mentioned stipulations.
- O. Childsplay Celebrates, Friday, May 2, 2008 (Tempe Center for the Arts): Sgt. Joe Shieffer made a motion to approve this event with the stipulation that the appropriate insurance requirements were met by the fireworks company. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation
- P. Viva Las Vegas, Saturday, May 3, 2008 (1300 N. College Ave.): Chad Holmes made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- Q. Cinco de Mayo, Saturday, May 3 – Monday, May 5, 2008 (1001 E. 8th Street): Jeff Tamulevich made a motion to approve this event with the stipulation that the site-map is approved by the Fire Department. It was seconded by Craig Hayton. It was the consensus of the committee to approve the event with the mentioned stipulation.

III. Events Pending Approval of Special Event Liquor Licenses

- A. Tempe Community Council for Primavera Musical, Sunday, April 20, 2008 (Tempe Beach Park): Jonni Wolfe made a motion to approve this license with the stipulation that the liquor insurance requirement was met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation.
- B. Arizona Hemophilia Association for Salsa Challenge, Saturday, April 26, 2008 (Tempe Beach Park): Chad Holmes made a motion to approve this license with the stipulation that the insurance requirements were met and vendors acquired the proper licensing. It was seconded by Buck Rogers. It was the consensus of the committee to approve the license with the mentioned stipulations.
- C. Valley of the Sun Active 20-30 Club for Viva Las Vegas, Saturday, May 3, 2008 (1300 N. College Ave.): Chad Holmes made a motion to approve this license. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.
- D. ASU College of Liberal Arts & Sciences Leadership Council and ASU Foundation for fundraiser, Saturday, April 26, 2008 (Old Main): Buck Rogers made a motion to approve this license. It was seconded by Sgt. Joe Schieffer. It was the consensus of the committee to approve the license.

IV. Events Pending Approval of Extension of Premise

- A. Dos Gringos for Cinco de Mayo, Saturday, May 3 – Monday, May 5, 2008 (1001 E. 8th Street): Jeff Tamulevich made a motion to approve this extension of premise with the stipulation that the site-map is approved by the Fire Department. It was seconded by Craig Hayton. It was the consensus of the committee to approve the extension with the mentioned stipulation.

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V. Events for Post Review

- A. Spring Break Spirit Fest at Tempe Beach Park on March 15: No problems reported.
- B. Just for Kids Fishing Festival at Kiwanis Park on March 15: No problems reported.
- C. St. Patrick's Day Festival on March 17 at Tempe Beach Park: No problems reported.
- D. Maloney's St. Patrick's Day on March 17: No problems reported.
- E. Red Owl St. Patrick's Day on March 17: No problems reported.
- F. Dos Gringos St. Patrick's Day on March 17: No problems reported.
- G. Casey Moore's St. Patrick's Day on March 17: No problems reported.
- H. Tilted Kilt St. Patrick's Day on March 17: No problems reported.
- I. COT Care Fair at Arts Center on March 20: No problems reported.

Meeting adjourned at 2:28pm.

The Committee's next meeting is April 8, 2008 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

Michelle Konnath
City of Tempe
Special Event Supervisor